

**Columbus Toy & Collectible Show**  
**Veterans Memorial**  
Dealer Table Request Form (Please Print Clearly)

Dealer Name: \_\_\_\_\_ Dealer # \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # (\_\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_ @ \_\_\_\_\_

Number of tables requested \_\_\_\_\_ @ \$50.00 each = Total \$ \_\_\_\_\_ .00 (Contact us for discount information for reservations paid in full 30 days before the show.)

What kind of merchandise do you sell? \_\_\_\_\_

**Dealer Rules and Regulations**

1. All dealers are responsible for their own collection of state taxes. You may contact the Ohio Department of Taxation at 1-888-405-4039 or [www.tax.ohio.gov](http://www.tax.ohio.gov) regarding the necessity for a vendor license.
2. Dealer agrees to remain set up until the end of the show. **(NO EARLY BREAKDOWN.)**
3. No smoking or drinking alcohol is permitted in the building at any time.
4. No table is guaranteed until full payment is received. Checks returned for insufficient funds will be charged a \$25.00 service fee.
5. No refunds will be granted for any reason. If you cannot attend the show for any reason we will give you a credit toward our next toy show. Any cancellations with less than a 14 day notice from show date is subject to a **20% surcharge** of the total number of tables rented. We hate to do this but we rent the tables based on the total number of tables requested. If we reserve tables that are not used, we still have to pay for the unused tables.
6. Bootleg videos and DVD's are not permitted at the show.
7. **Please Read Carefully:** This is a toy and collectible show. Please leave any and all explicit material at home, such as Playboy, Penthouse, "adult" videos/DVD's, etc. If you have any questions about this please call us.
8. Adults and young children both attend this show - no inappropriate behavior, language or conduct will be tolerated.
9. Dealers will receive 2 badges per table. Badges will be handed out the day of load-in and the day of the show. If extra badges are needed, they are \$5.00 per badge.
10. CTS Promotions is not responsible for any injuries that may happen during the show. All dealers are responsible for their own merchandise. If your product is broken or stolen during the show it is not our responsibility. Any damage to the building by a dealer is the sole responsibility of the dealer. Dealers release convention promoter from any and all liability resulting from the above.
11. Dealers are not permitted to play music during set-up or during the show.
12. Dealers are not permitted to have animals in the building at any time.
13. All tables are reserved and paid in full. Please do not change the tables without permission. The day of the show, if the dealer next to you does not show up you may rent the table(s) for \$25.00 each at 9:00 a.m.

**I have read and understand these rules and regulations. The foregoing represents the agreement between the undersigned dealer and CTS Promotions.**

Dealer Name (Print): \_\_\_\_\_

Dealer Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Checks or money orders should be made payable to: CTS Promotions**

**Mail to: CTS Promotions, P.O. Box 524, Brice, Ohio 43109.**

Payments may be made through PayPal also. Contact us for details

**[www.ctspromotions.com](http://www.ctspromotions.com) or [www.myspace.com/ctspromotions](http://www.myspace.com/ctspromotions)**

**(614) 886-1346 / [james@ctspromotions.com](mailto:james@ctspromotions.com)**